

**PVFM SELECT COMMITTEE WORK PROGRAMME 2020-2021 AND PERFORMANCE MONITORING PLAN**

**PART A – MEETING PROGRAMME**

<b>MEETING DATE &amp; VENUE</b>	<b>AGENDA ITEM</b>	<b>SUMMARY OF ISSUE</b>	<b>CABINET PORTFOLIO (link to Corporate Outcome)</b>	<b>RESOLUTION / RECOMMENDATION</b>	<b>Comments</b>
<b>Thursday, 25 June 2020 6.00 p.m.</b>	Financial Outturn for 2019/20	Financial Monitoring	Finance and Green (Thriving Communities)	<b>RESOLVED</b> that the Council's financial position for the financial year 2019/20 be noted.	
	Quarter 4 Performance Report	Performance Update	Economy & Skills (Co-operative Services)	<b>RESOLVED</b> that the report be noted.	
	Overview and Scrutiny Annual Report for 2019/20	Review of Work Undertaken	All	<b>RESOLVED</b> that the Overview and Scrutiny Annual Report for 2019/20 be commended to Full Council.	
	Creating a Better Place	Review Principles	Economy & Skills (Thriving Communities)	<b>RESOLVED</b> that the proposed review of Creating a Better Place and the review principles be noted.	
<b>Thursday, 27 August 2020 6.00 p.m.</b>	Delivery of Additional School Places and Admissions	To include medium and long-term planning	Education	<b>RESOLVED that:</b> 1. The update on the Delivery of School Places and Admissions be noted. 2. The PVFM Select Committee received an update in 12 months' time.	
	Financial Resilience of Local Authorities And Revenue Monitor and Capital Investment Programme 2020/21 Month 3	Financial Monitoring	Finance & Green	<b>RESOLVED</b> that the Select Committee note the financial position of the Council as outlined in the report and the information provided.	
	Unity Partnership	Performance Report	Finance and Green	<b>RESOLVED</b> that the Unity Partnership Limited End of Year Reports including the summary of performance be noted.	

	SEND	Performance Plan and progress against the Written Statement of Action (WSOA)	Children and Young People (Co-operative Services)	<p><b>RESOLVED that:</b></p> <ol style="list-style-type: none"> <li>1. The Local Partnership be commended for the significant improvement in the timeliness identified in the national data and the ongoing improvements to quality and consistency of EHC plans being delivered and quality assured through effective partnership.</li> <li>2. An update report be provided to the PVFM Select Committee in February 2021 on the revisions made to the APP and progress made to address the two areas of the original written statement of action not signed off in the revisit letter.</li> </ol>	
<p><b>Thursday, 1 October 2020, 6.00 p.m.</b></p>	Quarter 1 Performance Report	Performance	Economy & Skills (Cooperative Services)	<p><b>RESOLVED that:</b></p> <ol style="list-style-type: none"> <li>1. The Corporate Performance Report June 2020 be noted.</li> <li>2. The information and updates provided at the meeting be noted.</li> </ol>	
	Revenue Monitor and Capital Investment Programme 2020/21 Month 4	Budget Monitoring	Finance and Green	<p><b>RESOLVED</b> that the financial position of the Council as presented in the report be noted.</p>	
	Improving Attendance and Health and Wellbeing	Progress Report on Sickness Absence and Fit for Oldham Programme (and to include previous year's figures) The Sickness absence report to include reported number of resignations which related to the reasons for resignation, the length of service	HR and Corporate Reform (Thriving Communities)	<p><b>RESOLVED</b> that the update on Employee Attendance, Workforce Covid Response and the Fit for Oldham Programme be noted.</p>	

		before resignation and the costs of training and development of such staff be considered alongside the submission of the programmed report on sickness absence as discussed on 25 June 2020.			
<b>Thursday, 12 November 2020 6.00 p.m.</b>	Revenue Monitor and Capital Investment Programme 2020/21 Month 5	Budget Monitoring	Finance and Green	<b>RESOLVED</b> that the report be noted.	
	Highways Capital Programme	Delivery	Neighbourhoods & Culture	<b>RESOLVED</b> that the actual detailed measured successful outputs of the programme so far, the ongoing detailed interactive monitoring of the programme and the need to review, update and expand the corporate indicator(s) accordingly be noted.	
	Creating a Better Place	Delivery	Economy & Skills	<b>RESOLVED that:</b> 1. 'Creating a Better Place' as a revised comprehensive vision and strategic framework for the borough to deliver the ambition for regeneration, homes, jobs and skills-pathways be endorsed. 2. The proposed amendments to the Council's capital programme to accelerate economic recovery be noted. 3. The acceleration of the potential for contributing revenue savings to the Council's financial plans be noted.	
<b>Tuesday, 24 November 2020 6.00 p.m.</b>	Opposition Budget Proposals		Finance and Green (Cooperative Services)		Meeting cancelled.

<b>Thursday, 17 December 2020 6.00 p.m.</b>	Revenue Monitor and Capital Investment Programme 2020/21 Month 6	Budget Monitoring	Finance and Green	<b>RESOLVED that:</b> 1. The Finance Update – Revenue Monitor and Capital Investment Programme 2020/21 at Month 6 be noted. 2. A further updated be provided at the next meeting of the Select Committee.	
	Planning	<ul style="list-style-type: none"> <li>Major applications response times</li> <li>Minor application response rates</li> </ul>	Housing	<b>RESOLVED</b> that the performance of the Planning Service be noted especially with regard to performance levels pre/post Covid-19 restrictions being introduced and additional measures being introduced within the team to provide continued improvement.	
	Repeat Referrals in Children’s Social Care	Performance Issue	Children and Young People	<b>RESOLVED</b> that the recommendations as contained within the sensitive report be noted.	
	Ofsted – Children’s Services	Update on Financial Performance and update on Improvement Plan	Children and Young People (Thriving Communities)	<b>RESOLVED</b> that the recommendations as contained within the sensitive report be noted.	Update requested by the Select Committee in October 2019
	Update on General Matters		Finance and Green	<b>RESOLVED that:</b> 1. The Update on General Matters be noted. 2. The Select Committee Work Programme be reviewed to incorporate increased scrutiny around financial resilience.	
<b>Thursday, 28 January 2021</b>  Note: Revised date from original work programme	Administration Budget Proposals and related Matters	Council Tax Reduction Scheme 2021/22;	Finance and Green	<b>RESOLVED that:</b> a) The Council Tax Reduction scheme be unchanged in 2020/21. b) The financial position during 2021/22 be reviewed to assess whether resources could be found to support additional Exceptional Hardship Payments to support those residents in most need in 2021/22 and to alleviate the impact of the loss of COVID Hardship Fund grant awards.	

		<p>Revenue Budget 2021/22 and Medium Term Financial Strategy 2021/22 - 2025/26;</p>		<p><b>RESOLVED that the Select Committee accepted and commended to Cabinet:-</b></p> <ol style="list-style-type: none"> <li>1. The policy landscape and economic context in which the Council was setting its revenue budget for 2021/22 and Medium Term Financial Strategy to 2023/24.</li> <li>2. The impact of Oldham Council Policies and Strategies on the Council's budget setting process and the development of its Medium Term Financial Strategy.</li> <li>3. The financial forecasts for 2021/22 to 2023/24 having regard to the Provisional Local Government Finance Settlement and associated funding announcements.</li> <li>4. The key issues to be addressed in continuing to respond to the financial challenges facing the Council.</li> <li>5. The proposal that the Council reviews its financial position during 2021/22 to determine if it is able to provide additional Council Tax hardship relief.</li> <li>6. The reaffirmation of the Council's commitment to the modified Housing Benefits scheme, a discretionary local scheme which allows the Council to disregard the value of any War Disablement Pension or War Widows Pension over and above statutory disregard limits.</li> <li>7. The recurrent 2021/22 Budget Reduction Proposals at a value of £8.793m.</li> <li>8. Flexible Use of Capital Receipts at a value of £2.000m.</li> <li>9. The proposed use of £42.578m of reserves to balance the 2021/22 budget</li> </ol>	
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		<p>Housing Revenue Account Estimates for 2021/22 - 2025/26</p>		<p>including £0.127m for a one off budget reduction.</p> <ol style="list-style-type: none"> <li>10. The proposed use of £12.012m of reserves to support the 2022/23 budget.</li> <li>11. The approach to managing the budget during the COVID pandemic and the continuation of budget management measures introduced in 2020/21 as outlined in Paragraphs 12.6 to 12.11.</li> <li>12. The proposed fees and charges schedule included at Appendix 7.</li> <li>13. The draft pay policy statement included at Appendix 10.</li> <li>14. A proposed 2021/22 Council Tax increase of 2.99% for Oldham Council services resulting in the charges set out at paragraph 15.3 and Table 29 of the report.</li> <li>15. The proposal to draw on the Collection Fund for major preceptors of £115.669m for Borough Wide services and £98.552m for Council services.</li> <li>16. The proposed net revenue expenditure budget for 2021/22 for the Council set at £253.944m.</li> <li>17. Revised estimated budget reduction targets of £32.185m for 2022/23 and £21.564m for 2023/24 before any use of reserves and indicative budget proposals.</li> </ol> <p><b>RESOLVED that the following be accepted:</b></p> <ol style="list-style-type: none"> <li>1. Forecast HRA outturn for 2020/21 (as per Appendix A)</li> <li>2. Proposed HRA budget for 2021/22 (as per Appendix B)</li> <li>3. Strategic estimates for 2021/22 to 2025/26 (as per Appendix D)</li> </ol>	
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		<p>and Proposed Outturn for 2020/21;</p> <p>Capital Programme &amp; Capital Strategy for 2021/22 - 2025/26;</p> <p>Treasury Management Strategy Statement 2021/22;</p>		<ol style="list-style-type: none"> <li>4. Proposed increase to dwelling rents for all properties by 1.5%.</li> <li>5. Proposed increase to non-dwelling rents as per individual contracts.</li> <li>6. Proposal that service charges were unchanged.</li> <li>7. Proposal to set Extra Care Housing concierge charges to fully recover actual costs; and</li> <li>8. That the report be commended to Cabinet.</li> </ol> <p><b>RESOLVED that the following be accepted and recommended to Cabinet:</b></p> <ol style="list-style-type: none"> <li>1. The Capital Strategy for 2021/22 to 2025/26 at Appendix 1 of the report and summarised at section 2.1.</li> <li>2. The capital programme for 2021/22 and indicative programmes for 2022/23 to 2025/26 at Annex C of Appendix 1 and summarised at sections 2.2 to 2.6 of the report.</li> <li>3. The Flexible Use of Capital Receipts Strategy as presented at Annex D of Appendix 1.</li> </ol> <p><b>RESOLVED that the following be accepted and recommended to Cabinet:</b></p> <ol style="list-style-type: none"> <li>1. Capital Expenditure Estimates as per paragraph 2.1.2;</li> <li>2. MRP policy and method of calculation as per Appendix 1;</li> <li>3. Capital Financing Requirement (CFR) Projections as per paragraph 2.2.4.</li> <li>4. Projected treasury position as at 31 March 2021 as per paragraph 2.3.3.</li> <li>5. Treasury Limits as per section 2.4.</li> <li>6. Borrowing Strategy for 2021/22 as per section 2.6</li> </ol>	
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		Section 151 Officer Report		<p>7. Annual Investment Strategy as per section 2.10 including risk management and the creditworthiness policy at section 2.11.</p> <p>8. Level of investment in specified and non-specified investments detailed at Appendix 5.</p> <p><b>RESOLVED that the following be accepted:</b></p> <p>1. The proposed General Fund Balance currently calculated for 2021/22 at £15.641m.</p> <p>2. The initial estimate of General Fund Balances to support the Medium Term Financial Strategy was as follows:</p> <ul style="list-style-type: none"> <li>• £17.349m for 2022/23 and</li> <li>• £18.602m for 2023/24.</li> </ul> <p>3. The intended report to be presented to the Audit Committee on Earmarked Reserves to ensure this area was subject to appropriate scrutiny.</p> <p>4. The actions necessary to secure a properly balanced budget as presented in paragraph 3.6.</p> <p>5. The actions necessary to ensure the prudence of the capital investments as noted in Section 4.</p>	
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	Revenue Monitor and Capital Investment Programme 2020/21 Month 8	Budget Monitoring	Finance and Green	<p><b>RESOLVED</b> that the following be noted:</p> <ol style="list-style-type: none"> <li>1. Forecast revenue outturn for 2020/21 at month 8 being a £8.330m adverse variance having regard to the action being taken to manage expenditure</li> <li>2. The forecast positions for the Dedicated Schools Grant, Housing Revenue Account and Collection Fund.</li> <li>3. Use of reserves as detailed in Appendix 1 to Annex 1</li> <li>4. The revised capital programme for 2020/21 to 2024/25 at Month 8 as presented in Annex 2.</li> </ol>	
<p><b>Tuesday, 9 February 2021 6.00 p.m.</b></p> <p>Note: Revised date from original work programme</p>	Opposition Budget Proposals		Finance and Green (Cooperative Services)	<p><b>RESOLVED</b> that none of the Budget Reduction proposals be recommended to the Cabinet for adoption.</p> <p><b>RESOLVED</b> that the Liberal Democrat Alternative Investment Proposals and Capital Programme proposals be noted.</p>	
	Quarter 2 Performance Report	Performance monitoring	Economy & Skills (Co-operative Services)	<b>RESOLVED</b> that the report be noted.	
	SEND	Revisions made to the APP and progress made to address the two areas of the original written statement of action not signed off in the revisit letter	Education (Thriving Communities)	<p><b>RESOLVED</b> that</p> <ol style="list-style-type: none"> <li>1. the SEND Local Partnership be commended for maintaining the significant ongoing improvements to quality and consistency of Education, Health and Care plans being delivered and quality assured through effective partnership work. In addition to the strong positive focus on attending schools and settings, despite the challenges presented by the Coronavirus situation;</li> <li>2. update reports be submitted to the Committee in August 2021 on (i) the completion of the actions identified in area 3 and continuing progress made to improve attendance, reduce exclusions</li> </ol>	Requested by PVFM August 2020

				and raise achievement for children and young people with SEND; and (ii) on the SEND strategy and refinements made to deliver strong recovery for children and young people with SEND.	
<b>Thursday, 11 March 2021 6.00 p.m.</b>	Quarter 3 Performance Report	Performance monitoring	Economy & Skills (Co-operative Services)		
	Secondary School Performance	Oversight of performance and to include Sixth Form College results and also to include Academy sponsors	Education		
	Not in Education, Employment or Training Position (NEET/EET)	Performance and Progress Report	Education		
	Free Early Education Entitlements for 2, 3 and 4 Year Olds	Overview of Key Trends and Developments	Children and Young People		
	MioCare	Annual Update on Financial Performance	Health and Social Care (Cooperative Services)		
	Regional Adoption Agency	Review of Performance and Finance	Children and Young People		
	Local Government Ombudsman	Annual Review of Performance	Finance & Green		

## PART B – ONE OFF MEETINGS AND WORKSHOPS

Date	Title	Summary of issue	Directorate	Timescales	Notes	Outcome

## PART C – OUTSTANDING ISSUES – DATES TO BE DETERMINED

When Discussed	Title	Summary of issue	Directorate	Timescales	Notes	Outcome
	20 Years Since Community Tensions	Lessons Learnt	People & Place			
	Academisation and Free Schools		Children's Services		(After September 2019)	
	Heritage Centre (OHAC)		People and Place			
	Primary School Performance	Oversight of Performance	Education			
	Peer Review	Action Plan	Economy & Skills			
	Medium Term Property Strategy	Update on the strategy including actions and approach to meet objectives	Economy and Skills (Cooperative Services)	N/A	Requested by PVFM January 2020 – an update was provided as part of the Creating a Better Place reports	
	Housing Strategy	Update report on delivery of the strategy and Brownfield Sites <ul style="list-style-type: none"> <li>• Provision against demand</li> <li>• Affordable Housing</li> <li>• Land retention</li> <li>• Performance of External Providers</li> </ul>	Housing (Thriving Communities)		Requested by PVFM January 2020	

#### PART D – ACTIONS FROM PREVIOUS MEETINGS

Date of Meeting	Title of Report	Directorate/Officer	Action(s)	Date Completed and Outcome
25 June 2020	Performance Report	Communities & Reform	The Sickness absence report to include reported number of resignations which related to the reasons for resignation, the length of service before resignation and the costs of training and development of such staff be considered alongside the submission of the programmed report on sickness absence.	Absence report provided on 1 October. Members to be provided information after the meeting.